HOW TO ACCESS "UNDERSTANDING YOUR PAYCHECK" IN PAYLOCITY

- Step 1: Log into Paylocity.
- Step 2: Go to "Help"
- Step 3: Select "Knowledge Base"
- Step 4: Type in search bar: 66276
- Step 5: Select "Understand the Anatomy of a Paycheck"

Note: In the right hand corner you can use the

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to enlarge the screen

If you have any questions, please contact the Payroll Department.