



UNIVERSITY OF  
**DETROIT  
MERCY**

# Advising Monthly

November 2024

Visit the  
[Faculty Advising](#)  
webpage!



**October 28**  
Winter & Summer  
Advising Begins

**October 31**  
Priority Registration for  
W25 & S25 Begins

**November 4**  
Traditional Registration  
for W25 & S25 Begins

**November 18**  
Last Day to Withdraw  
(full semester class)

**Nov. 27-Dec.1**  
Thanksgiving Holiday  
(University Closed)

**Now**  
Students graduating in  
**Fall 2024/Winter 2025/Summer 2025** should Apply for Graduation from their Student Profile page

## HELPFUL LINKS

- [Academic Calendar](#)
- [Course Schedule](#)
- [Course Descriptions](#)
- [Core Curriculum](#)
- [Transfer Credit System](#)
- [Student Advising](#)

## Advising Has Begun...Best Practices

1. Run a degree evaluation
2. Review academic progress including remaining credits to graduate
3. Review midterm grades (consider withdraws as needed)
4. Release Advising Hold if applicable. Review other holds and send the student to the appropriate office if needed.
5. Review pre-requisites and request overrides if needed; Add an Advisor Note with recommended courses etc.

### Q. How do I access the Student's Profile?

A. Access your faculty/advisor portal at my.udmercy.edu Select "Advisor Management." The Advisee Search screen will appear. Select the current term and insert the T0 number, Student Email, or Student Name. You may also click on View My Advisee Listing to find a student's name.

### Q. How do I run a degree evaluation?

A. Access the Student Profile as noted above. Click on "Degree Evaluation" found in the black side bar. In the new screen, select the term. On the next screen, indicate the term and program in which you want to view. You may also view previous evaluations or do a "What-If Analysis."

### Q. How do I check academic progress?

A. The degree evaluation report indicates all the requirements for graduation including the required number of credits, the major, minor, and core curriculum. The required and current major and the cumulative GPA are noted. Check all items on the degree evaluation. Secondary majors and/or certificates must be viewed in a separate degree evaluation using the "What-If Analysis."

### Q. How do I access midterm grades?

A. Midterm grades are accessed in the student information screen. Select "View Grades."

### Q. How do I remove Advisor Holds?

A. Access the Student Profile as noted above. Click on "Holds" found near the top right corner. You will be able to see the "Advising Required" hold. Click on the box. Another window will open to enter comments. Do not add anything important in the comment box – only you will be able to see these notes. Add all relevant information in the NOTES option, to the right of the student's profile photo.

### Q. How do I check for Holds?

A. Access the Student Profile as noted above. Click on "Holds" found near the top right corner. You will be able to see the hold type, reason, originator of the hold, and the processes each hold may affect.

## Registration for Winter and Summer 2025

Thursday, Oct. 31	– NCAA Athletes and Veterans
Monday, Nov. 4	– Graduate Students, Undergraduate Post-Degree and Seniors (90+ credits)
Tuesday, Nov. 5	– Juniors (60-89.99 earned credits)
Wednesday, Nov 6	– Sophomores (30-59.99 earned credits)
Thursday, Nov 7.	– Freshman (0-29.99 earned credits)
Friday, Nov. 8	– Unclassified/Unranked Students

## Winter Intersession Courses: December 23, 2024, through January 5, 2025.

Credits for these courses will be part of the Winter 2025 semester for tuition assessment/billing and financial aid. Students are allowed to take one intersession course. Four courses are available:

CRN 21521	ENL 2650 J1	Study of Drama	3 credits	Core Knowledge Area E2
CRN 20916	PHL 1000 J1	Intro. to Philosophy	3 credits	Core Knowledge Area D1
CRN 22227	SWK 3000 J1	Self Care/Spirituality	3 credits	Core Knowledge Areas IT5 and IT6
CRN 21282	MTH 1040 J1	Algebra C	1 credit	Core Knowledge Area B1

## Last Day to Withdraw (from full semester courses)

The Last Day to withdraw from full semester courses for Fall 2024 is November 18, 2024. Shorter duration courses will have a different withdraw date. Check the individual course sections in the Schedule of Classes for exact dates.

## Graduating?

Don't forget Graduation Applications for Seniors/Graduating Graduate students! Students planning to graduate anytime through August 2025 should apply for graduation now in their student portal.

Hub for all Detroit Mercy health and well-being issues: <https://www.udmercy.edu/health/>

Advising Monthly is distributed by UDM's Academic Advising Subcommittee

Questions? Contact Carolyn Rimle ([rimlec@udmercy.edu](mailto:rimlec@udmercy.edu))