

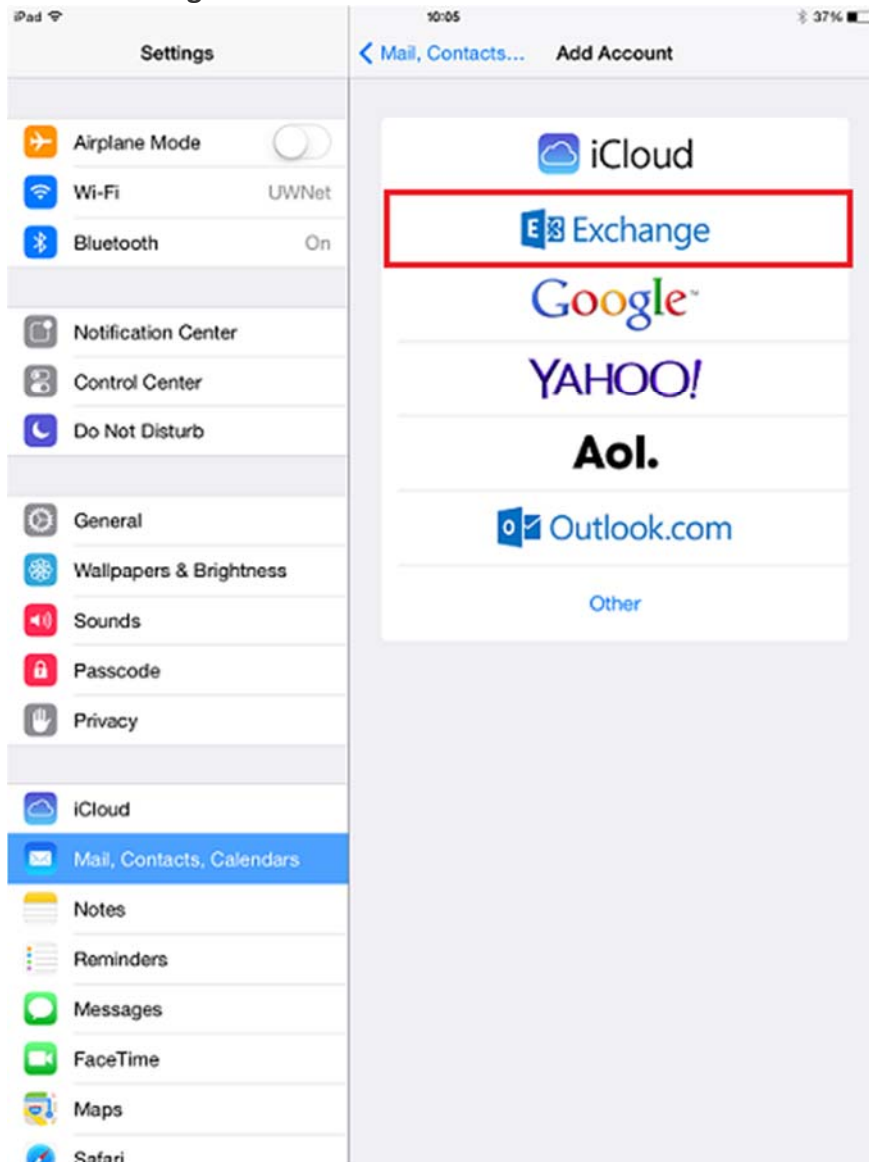
Office 365 (iOS) - Configure the native email/calendar app for iPhone or iPad

Configure iPhone/iPad/iPod for Office 365

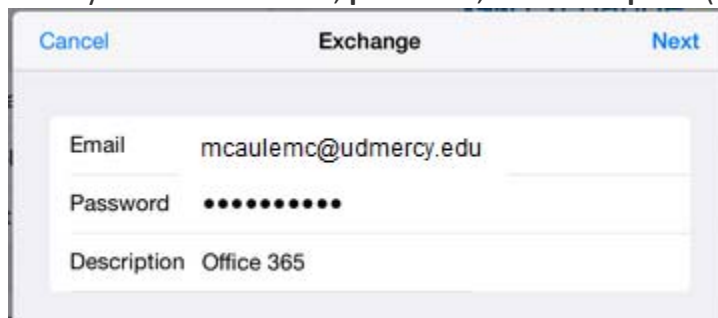
1. Open **Settings**.
2. Select **Mail, Contacts, Calendars**, then select **Add Account** near the top of the right-hand column.



3. Select **Exchange**.

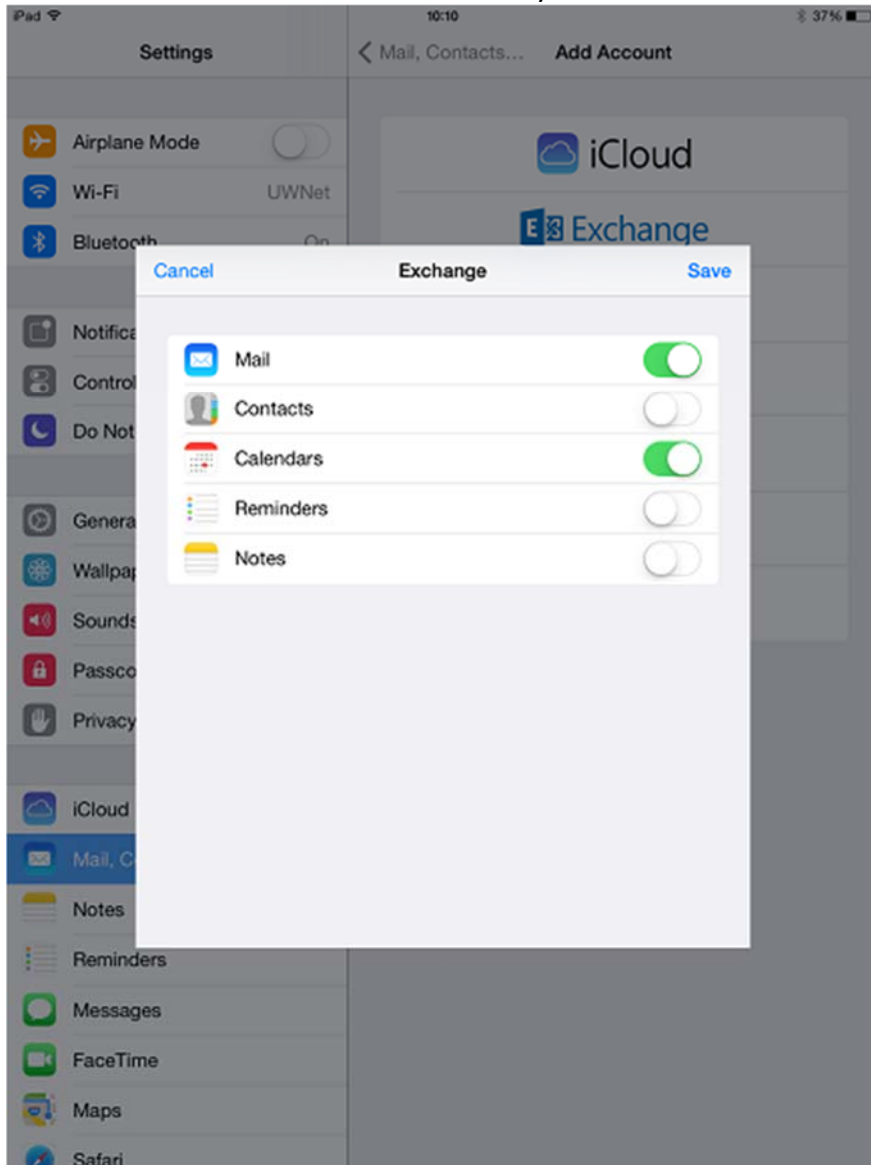


4. Enter your email **address**, **password**, and **description** (such as *Office 365*).



5. Select **Next**.

- You'll be directed to the enabled account applications page now. Choose what you'd like enabled. It is recommended that you enable all services.



- Select **Save**.