



# OVERRIDE APPROVAL FORM

Used to assign specific permit/override codes to individual students on a semester and course basis.  
**THE COLLEGE/SCHOOL WILL ENTER THE OVERRIDE PERMISSION IN BANNER (SFASRPO) AND THE STUDENT CAN THEN REGISTER FOR THE CLASS. Keep for your records if necessary.**

Titan ID Number: TO \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First Middle Initial

Semester: Fall  Winter  Summer  20\_\_ - 20\_\_ Student Level: UG  GR  Major: \_\_\_\_\_

CRN SUBJ COURSE SECTION CREDITS

\_\_\_\_\_  
Instructor Signature (if required)

{At minimum, Subject and Course Number are required; include CRN if for a specific section. **CAUTION:** The system will combine any permissions or overrides for a course AND specific sections, if both are entered. If you intend to issue permission or override for *just one section*, CRN must be included.}

**Override Sought:** (check all that apply for this permission/override)

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Class Closed (CAPACITY)               | <input type="checkbox"/> College Restriction (COLLEGE)             | <input type="checkbox"/> Attribute Restriction (ATTRIBUTE)     |
| <input type="checkbox"/> Prerequisite (PREREQ)                 | <input type="checkbox"/> Major Restriction (MAJOR)                 | <input type="checkbox"/> Department Restriction (DEPT)         |
| <input type="checkbox"/> Co-Requisite (COREQ)                  | <input type="checkbox"/> Program Restriction (PROGRAM)             | <input type="checkbox"/> Mutual Exclusion Restriction (MUTUAL) |
| <input type="checkbox"/> Campus Restriction (CAMPUS)           | <input type="checkbox"/> Degree Restriction (DEGREE)               | <input type="checkbox"/> Repeat Hours (REPEAT HRS)             |
| <input type="checkbox"/> Level Restriction, UG GR PR (LEVEL)   | <input type="checkbox"/> Links Restriction (LINKS)                 | <input type="checkbox"/> Repeat Limit (REPEAT LIM)             |
| <input type="checkbox"/> Class Restriction FR SO JR SR (CLASS) | <input type="checkbox"/> Special/Instructor Approval Req (SPECIAL) | <input type="checkbox"/> Field of Study (FIELD)                |
| <input type="checkbox"/> Cohort (COHORT)                       | <input type="checkbox"/> Prereq. Elsewhere Required (PREREQC)      |  |

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Override Entered in Banner (AppNav) (Date): \_\_\_\_\_

\_\_\_\_\_  
College/School Approval

\_\_\_\_\_  
Date

**DO NOT USE THIS FORM TO OBTAIN PERMISSION TO AUDIT OR ELECT A PASS/FAIL OPTION.**